



## **ELSIE - VINEMAPLE R.F.P.D. # 11**

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### **Elsie-Vinemapple Rural Fire Protection District Board of Directors Meeting October 18, 2022 Minutes**

#### **Pledge of Allegiance**

**Board members present:** Wayne Carmichael (Chair), TJ Hecox, Vivian McCann, Ed VanDyke

**Fire Department members present:** Hans Mulder

**Absent:** Sharon VanDyke, Mike Wammack

**Community Members present:** Sue Robinson

**Wayne opened the meeting at 7:06 p.m.**

**Approval of August minutes:** *(Note: The September meeting was canceled due to lack of a quorum, so there were no September minutes.)* After review of the August minutes, TJ moved to approve as written; Ed seconded. The motion was approved unanimously (4-0).

**Budget report/vote:** Hans provided the October budget report.

- An income item in the amount of \$3160, which came primarily from medical services provided at this year's Hood-to-Coast event, was noted.
- The Board requested that the credit card statements, which previously have not been included in the Board meeting review of bills, henceforth be included in the statements and bills presented at the monthly meetings.
- TJ moved to accept the report; Vivian seconded. The motion passed unanimously (4-0).

**Review and Pay Bills/Vote.** TJ and Wayne reviewed the bills and signed checks. Vivian moved to pay the bills; TJ seconded. Motion passed unanimously (4-0).

#### **Old Business**

##### **I. Station 2 Updates.**

- Water System: Wayne reported that, after review of all 3 bids received, we accepted the bid from Precision Pump. Their bid was superior in service, and much more reasonable in price, than the competing bids.
- Water rights: We have hired an attorney to draft an agreement to legally document the easement agreed upon by the owner of the neighboring property, which will enable us to install the water system.
- Interior: Hans has completed the tile installation, and next will work on grouting.

**II. Station I Roof Update.**

- The roof is still leaking. Hans reported that we have received 2 bids so far for the necessary repair.
- One of the bids is from the company that roofed Station 2, which began leaking almost immediately following installation; thus, Vivian and Ed suggested that the bid from that company not be considered. Board members agreed. The remaining bid is for about \$30,000.
- Board members discussed possible other companies from which to solicit bids, including DK Construction (whose owner was previously the Fire Chief in Seaside). West Coast Roofing is another option, if we are willing to keep the composite roof instead of replacing it with metal. Kinney and Sons may be a third option.

**III. Starlink/Verizon.** No update.

**IV. Stipends for Primary Department Volunteers.** The Board agreed to table this until all Board members and Chief Mike are present.

**V. Streamline Web Service.**

- Wayne reported that he, Ed, and Vivian met last month with representatives from Streamline, a web service that works exclusively with Special Districts, and were impressed at the caliber of website and services offered
- Pricing is on a sliding scale based on department budget, and we qualified for a \$50/month fee. The Board voted by email to contract with Streamline.
- Streamline will migrate the basic site that Jachin Crawford set up for us, and then provide training to Vivian to customize it to meet Board desires.
- Initial items planned for the website include:
  - Updates on Station 2 progress, to keep constituents who financially supported the measure apprised;
  - A calendar of upcoming events relative to EVRFPD;
  - Board meeting agendas and minutes;
  - EVRFPD budget;
  - Profiles of EVRFPD volunteers and Board members
  - Seasonal announcements regarding fire and safety-related information
  - New about trainings and events in which volunteers participated
  - A link to EVRFPD Facebook page

**VI. Follow-up on Grants.**

- Hans reported that we were awarded the grant for the truck, and will receive up to \$600,000. Our portion will be 5%, or about \$30,000.
- 13 of the 14 new radios, purchased with grant money previously received, have been installed. They are narrow-band radios, which puts us in sync with what other responders in the county use. (Our old radios were wide-band.)

**New Business**

**Station 2 Water Heater.** Hans requested approval to accept a verbal bid from Coastal Heating and Air in Seaside for an on-demand propane water heater for Station 2. The bid was \$3900. Vivian requested the Board see a written copy of the bid to review prior to making a decision. Hans will send the bid to Wayne, who will check for competing prices, and report to the Board.

**Good of the Order**

**Adjourn**

Vivian moved to adjourn; Ed seconded. The motion passed 4-0, and the meeting adjourned at 8:30 p.m.