



ELSIE - VINEMAPLE R.F.P.D. # 11

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Elsie-Vinemapple Rural Fire Protection District Board of Directors Meeting July, 18 2023 Minutes

Pledge of Allegiance

Board members present: Wayne Carmichael (Chair), Stacy Morrison, Kerry Walsh

Absent: Vivian McCann, TJ Hecox

Fire Department members present: Mike Wammack, Hans Mulder

Community Members present: Sue Robinson and Joel Huckins

Wayne opened the meeting at 7:12 p.m.

Following the opening of the meeting a swearing in ceremony for new Board members Stacy Morrison and Kerry Walsh was held. They replaced Ed and Sharon Van Dyke who stepped down from the Board effective with the July 2023 Board meeting.

Approval of June 13 minutes:

Wayne read the June minutes. Kerry moved to approve; Stacy seconded. The motion was approved 3-0.

Treasurer's Report. Hans presented the budget report. A couple of things were noted:

- 1. Stacy Morrison and Kerry Walsh need to register at our Bank (Lewis and Clark) so they can sign checks. Hans reports the Bank needs a copy of the minutes showing they were added to the Board and that Ed and Sharon Van Dyke were removed. Kerry and Stacy will need to go the Bank and leave a copy of their signature.**
- 2. Hans presented a money transfer form request. Wayne signed but no second signature was available, so Wayne took the transfer request and got TJ's signature and returned the signed form to Hans.**

Stacy moved to accept the budget report; Kerry seconded. Motion passed 3-0.

Approval of Accounts Payable. Wayne signed checks. No second signature was available, so Wayne took checks and had them signed by Tj. Checks were returned to Hans for mailing.

Stacy moved to accept the bills; Kerry seconded. Motion passed 3-0.

Old Business

1. **Station 2 Updates.** Water System Updates (Mike, Wayne, Hans). Concrete pads are done, and Hans has framed and roofed the water tank/filter system structure. Precision installed the water reservoir tank and will return to finish the contracted project. Wayne is working on getting the septic test pits redug so we can move on getting the needed septic field design and permits done. Note: post Board meeting the pits were dug and we are working to get the needed County (DEQ) permits.
2. **Follow-up on the various grants. (Mike).** The radio grant was finished and submitted. The new pumper/tender order has been finished and unit should be delivered June/July of 2024.
3. **4th of July follow-up. (Mike, group).** . Mike reported (as did Board members) that the 4th of July community barbecue/fireworks was a great success, and all went well. Joel Huckins and a stable of excellent sous-chefs served up the meats along with succulent grilled oysters. The Community provided side dishes were plentiful and delectable. Parking in the field was no problem and many parked there for a great view of the fireworks. Ron Mulkey took drone footage of the event. Mike Carter provided excellent oversight for setting up and carrying out of the actual fireworks display. The Boot donation did not receive as much support as would have been liked.
4. **Discuss/Plan review of Policy Manual for EVFRD.** Wayne outlined how we might go about this over the next year and suggested we start with a review of some of the Banks FD policy which was recently updated. He suggested we start with their updated Policy on Powers and Conduct of the Board of Directors Policy no. 0028. Board agreed and he will send a pdf copy of this for them to review.

New Business

None reported

Good of the Order

1. Stacy discussed that she would like to assist with our budget and reporting process but would like a few more Board meetings to get some idea of where to assist. She also wants to attend and Banks FD Board meeting to get ideas. They meet on the second Wed of the month at 6 p.m.-main Banks station downtown Banks.
2. **Hans reported that, his marriage to Sue Robinson on June 25 went off successfully with only one hitch--and that was they are happily hitched!**

Adjourn

Kerry moved to adjourn the meeting. Stacy seconded. The meeting adjourned at 9 p.m.