



## **ELSIE - VINEMAPLE R.F.P.D. # 11**

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### **Elsie-Vinemapple Rural Fire Protection District Board of Directors Meeting November 15, 2022 Minutes**

#### **Pledge of Allegiance**

**Board members present:** Wayne Carmichael (Chair), TJ Hecox, Vivian McCann, Ed VanDyke, Sharon VanDyke

**Fire Department members present:** Mike Wammack, Hans Mulder, Shawn Hensinger (partial)

**Community Members present:** Sue Robinson

**Wayne opened the meeting at 7:10 p.m.**

**Approval of October minutes:** Vivian read the October minutes. TJ moved to approve as written; Ed seconded. The motion was approved unanimously (5-0)

**Budget report/vote:** Hans provided the November budget report.

- A question was raised regarding a refund received from the Losap program (the retirement fund for the volunteers). Board members did not recall signing 2 checks, and questioned why the refund was received. Mike will call them tomorrow to inquire, and get it sorted out.
- Hans will email the missing budget page to Wayne, who will circulate it to the Board.
- Ed moved to table approval of this month's budget report to next month, since we do not have all budget documents typically presented. Ed seconded. Motion passed 5-0.

#### **Review and Pay Bills/Vote.**

This month's presentation of bills included the credit card statement previously requested, as well as Mike's mileage log. Hans will provide his mileage log, and the Station 1 diesel usage log, at the December meeting. TJ and Ed reviewed the bills and signed checks. Vivian moved to pay the bills; TJ seconded. Motion passed unanimously (5-0).

## **Old Business**

### **1. Station 2 Updates.**

- Hans reported that he is working on the grouting. The kitchen plumbing will be next after the grouting.
- Wayne provided a copy of the completed and filed easement.
- Hans talked to Precision Pump last week, and they are working on getting the boring scheduled. Wayne noted the importance of someone being there to supervise the boring, to ensure that they bore low enough. Mike suggested a foot below the culvert.
- TJ talked to the septic inspector, who advised that the first step is to pull a permit from the Planning Department and get them out to survey the site and recommend a plan.
- Wayne thought Phil (the neighbor on the other side) may have 2 wells, which could impact the location of the septic system.
- Ed and Sharon volunteered to pull the permit. Sue will ask Phil where his well or wells are.
- Wayne reported on the question of an on-demand water heater for Station 2. The current bid was \$3900, but Wayne's research revealed that water heaters in question retail between 1400-2000, which placed the install at \$2000 which seemed excessive.
- Wayne suggested we obtain a bid from Precision Pump, since they are already going to be out there. We will also keep this tabled until we have water.

### **2. Station I Roof Update.**

- Mike and Hans contacted several companies for additional bids for the roof repair, and received one from Bellos Construction for \$35K that lacked detail, and one from JT Construction for \$18,900. We are required to have a minimum of 3 bids.
- Ed recommended West Coast roofing.
- Some discussion ensued regarding metal vs. composite. Ed suggested composite would be significantly less expensive, and Mike added that modern composite roofs won't burn.
- TJ will follow up with DK Constructions to get both a composite and a metal roof quote, and Ed with West Coast for a composite roof quote. Mike will contact Josh Chronister for a 3rd bid for a composite roof. That will give us 3 bids for each roof type to review at the next meeting.

### **3. Stipends for Primary Department Volunteers.**

- Ed proposed that the volunteer who puts extra time in for building maintenance, mowing the large lawns, etc. should be paid a small stipend. This policy, if approved, would be consistent with the current policy of paying small stipends to the volunteers who provide fleet maintenance and building maintenance.

- TJ wondered about formalizing agreements identifying duties/responsibilities attached to the current stipends, and also the proposed stipend if it is approved.
- To clarify current stipends: The stipends received by the Chief and Assistant Chief are identified as duties that go above and beyond the typical duties of the chief and assistant chief. Technically, the stipends are \$300/month each for Fleet Maintenance (for which the Chief is responsible) and Building Maintenance (for the which the Asst. Chief is responsible). The proposed stipend of \$100/month would be for grounds maintenance and assistance as needed to Fleet and Building Maintenance. It is also proposed that all stipends be budget-dependent.
- Mike noted that we have spent a lot of extra money on Station 2, and it's taken away from necessities such as tires for the rigs.
- TJ noted that we have spent more money on Station 2 that we are budgeted for, and perhaps we have added niceties that may not have been necessary and that could have saved money to be used for other purposes.
- The Board agreed to consider the proposal, and vote on it at the next meeting.

#### **4. Streamline Web Service.**

- Initial items planned for the website include:
  - Updates on Station 2 progress, to keep constituents who financially supported the measure apprised;
  - A calendar of upcoming events relative to EVRFPD;
  - Board meeting agendas and minutes;
  - EVRFPD budget;
  - Profiles of EVRFPD volunteers and Board members
  - Seasonal announcements regarding fire and safety-related information
  - New about trainings and events in which volunteers participated
  - A link to EVRFPD Facebook page

#### **5. Follow-up on Grants.**

- Mike reported that we used \$23,495 of the \$35K Wildfire Staffing Grant.
  - Crew logged a total of 1256 hours on firewatch at Station 1, paid at \$17.50/hr.
  - We were dispatched to total of 32 calls in that 3 month period, 12 of which were fires. Those hours were paid as well from the grant.
  - \$11,505 remains, which was supposed to be returned by November 16. Alternatively, we are allowed to keep the remainder to use for the same purpose next year.
- Mike will email us his report, which we will post on our website.
- Regarding the truck grant, Mike is talking to three different companies about potentially building our new truck. He showed pictures of some of the leading contenders, and shared information about particular features he is looking for. True North is a local company, who builds the trucks back east but services them here in Hillsboro, and that's the one he is currently leaning towards. Their current

bid for what Mike wants is around 680K, but they are working to get the cost down below our max of \$630.

- Regarding SCBA grants: The grant awarding process has been delayed, so we don't yet know if we received it.

## **New Business**

1. **Follow up on Station 2 Roof Leaking Problem.** Vivian proposed that we contact the roofer to get it fixed. Hans will research to find the name of the company, and Mike will contact them.

## **Good of the Order**

1. **Mike - Awards Banquet.**
  - The Firefighters' Association would like to have the awards banquet at Camp 18 again, and offered to pay half of the expense.
  - Mike suggested we should pay the full tab this year since the Association has contributed so much this year already. For example, half the money from Hood to Coast usually goes to the Association, but this year it did not (it was all paid to EVRFPD). Firefighters who volunteered at HtoC this year were paid with the grant funds, since they were on shift during the event.
  - Mike proposed we have the event at Station 2 and have Elderberry cater it. The group liked the idea, and will discuss the details further next month.
2. The next Board meeting is scheduled for December 20. We will meet Tuesday the 13th instead to allow family time during Christmas week for Board members.

**Adjourn.** Vivian moved to adjourn. Sharon seconded. Motion passed unanimously (5-0). The meeting adjourned at 9:48 p.m.